

# St. Wilfrid's Episcopal Preschool Preschool

## Registration and Tuition Agreement School Year 2023-2024

I understand that I have enrolled my child in St. Wilfrid's Episcopal Preschool (California Department of Social Services Lic. #300600919). I do not have a guarantee of any particular teacher, classroom or schedule. It is at the Director's discretion to place my child according to his/her age and needs. Sibling discount is 10% off tuition for each additional child. Registration requires an annual non-refundable and non-transferable registration fee of \$250 per child for preschool ages 2.0-3.11 and \$360 for pre-k ages 4.0+ (includes materials fee). Summer Camp is included in our annual registration fee. Registration fees are due at the time of registration in order to hold your spot. These prices are in effect through December 2023.

Child's Name: \_\_\_\_\_

I am requesting		Not Potty Trained
_____ 5 Full Days	Mon-Fri (7am-6pm)	\$1155.00/monthly (July-June)
_____ 5 Half Days	Mon-Fri (7am-12:30pm)	\$865.00/monthly (July-June)
_____ 3 Full Days	Mon/Wed/Fri (7am-6pm)	\$895.00/monthly (July-June)
_____ 3 Half Days	Mon/Wed/Fri (7am-12:30pm)	\$665.00/monthly (July-June)
_____ 2 Full Days	Tue/Thu (7am-6pm)	\$725.00/monthly (July-June)
_____ 2 Half Days	Tue/Thu (7am-12:30pm)	\$535.00/monthly (July-June)
_____ One-time Earthquake Kit Fee		\$15.00
_____ Summer Camp Activity Fee		\$100.00 (Due by June 16)

**NOTE:** Our instructional program begins at 8:30am. Children must arrive on-time and be picked up on time. 1 ½ hour rest-time is required for all full-day preschool & pre-k students. We are closed for standard holidays, which are listed on our yearly school calendar. If your child is out for any reason, you will still be responsible for all tuition fees. No credit or vacation will be allowed.

**UNIFORMS:** All parents are responsible for the Uniform Guidelines, including purchasing school uniform(s). Required uniforms include forest green logoed shirts, navy or khaki bottoms, navy blue cardigan, sweatshirt and navy blue or black shoes. No open toed or colored shoes are allowed. Please see attached guideline. A fee of \$25 will be charged per day if you are not in compliance.

**PRESCHOOL SUMMER CAMP:** No field trips at these ages. Camp activity fee pays for extra weekly activities/supplies. Days attending in Summer Camp may be modified. However, you must be enrolled year-round.

**TUITION:** Tuition is a full ten-month billing cycle billed monthly, September – June. The invoices will be emailed to you on the 23<sup>rd</sup> of the prior month. A late fee of \$25 will automatically be added if not paid before the 6<sup>th</sup>.

I/We agree to the above tuition fees and guidelines. Vacation, sick days and holidays are not discounted. A two (2) week notice must be given to terminate your child's agreement and your tuition must be paid in full before leaving. Any legal collection costs related to enforcing this agreement will be incurred by the responsible party(s).

This document must be signed by all responsible parties. I have read this Registration and Tuition Agreement and I understand and agree to abide by its contents.

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

Director's Signature \_\_\_\_\_

Date \_\_\_\_\_

I was referred by \_\_\_\_\_

UPDATED: 11/18/2022

**ST. WILFRID'S EPISCOPAL PRESCHOOL**  
***Preschool Admission Agreement***  
**School Year 2023-2024**

Date: \_\_\_\_\_

Child's Name: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Birth date: \_\_\_\_\_ Age at the time of enrollment: Years \_\_\_\_\_ Months \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_

E- Mail: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Business Name: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Business Address: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Business Name: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Business Address: \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE also complete and return a Registration & Tuition Agreement and your annual registration fee in order to reserve your spot. A full enrollment package will also be required before your child's start date.**

St. Wilfrid's Episcopal Preschool is licensed by California Department of Social Services Lic. #300600919. They shall have the authority to interview children, or staff and to inspect and audit a child or facility records without prior consent. The Licensee shall make provisions for private interview with any child or staff member and for the examination of all records relative to the operation of the child care facility. The Department has the authority to observe the physical condition of the child, including conditions that could indicate abuse, neglect, or inappropriate behavior.

UPDATED: 11/18/2022